

**SCOTTISH BORDERS COUNCIL**  
**EXECUTIVE COMMITTEE**  
**TRADING OPERATIONS SUB-COMMITTEE**

MINUTE of MEETING of the TRADING  
OPERATIONS SUB-COMMITTEE held in  
COMMITTEE ROOM 2, COUNCIL  
HEADQUARTERS on 18 April 2011 at 10.00  
a.m.

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Present: - Councillors M. Cook (Chairman), K. Gunn, J. Fullarton, L. Wyse.  
Apologies:- Councillors C. Bhatia, N. Calvert.  
In Attendance:- Head of Engineering and Infrastructure (R. Young), Head of Audit and Risk (J. Stacey),  
Operations Manager (K. Hastings), SBC Contracts Manager (B. Park), Network Manager  
(C. Ovens), Senior Financial Analyst (K. O'Sullivan), Committee and Elections Officer  
(Kathleen Mason ).

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**MINUTE**

1. There had been circulated copies of the Minute of 7 February 2011.

**DECISION**

**MEMBERSHIP – TRADING OPERATIONS SUB-COMMITTEE**

2. With reference to paragraph 3 of the Minute of 7 February 2011, the Chairman advised that Councillor Bhatia had been appointed as a replacement for Councillor Garvie.

**DECISION**  
**NOTED.**

**PRIVATE BUSINESS**

3. **DECISION**

**AGREED** under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1 and 8 of part 1 of Schedule 7A to the Act.

**SUMMARY OF PRIVATE BUSINESS**

**MINUTE**

1. The Sub-Committee approved the private section of the Minute of 7 February 2011.

**INTERNAL AUDIT SBc CONTRACTS – MARCH 2011**

2. The Sub-Committee considered a Final Internal Audit Report on SBc Contracts by the Head of Audit and Risk.

**SBc CONTRACTS TRADING OPERATION UPDATE APRIL 2011**

3. The Sub-Committee considered an update report on SBc Contracts Trading Operation for the period to 31 March 2011.

**PRESENTATION – BACKGROUND AND KEY FACTS ON WINTER MAINTENANCE**

4. The Sub-Committee noted a presentation on Winter Maintenance by the Head of Engineering and Infrastructure.

*The meeting concluded at 11.40 a.m.*